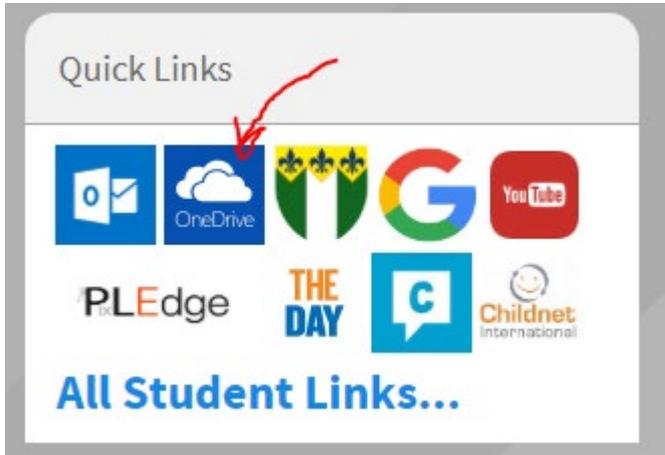


Working with Office documents

To edit any office documents including those on Firefly, you need to download the file (by default the file will be saved in the **Downloads** folder). Upload the file to your school Office 365 OneDrive account for editing.



To submit an office document through Firefly, Click on Send a File option

Mock NEA Project (Lottery Generator)



Select the Attach File From OneDrive option from the pop up window

